

AGAT Laboratories 

Electronic Chain of Custody Portal

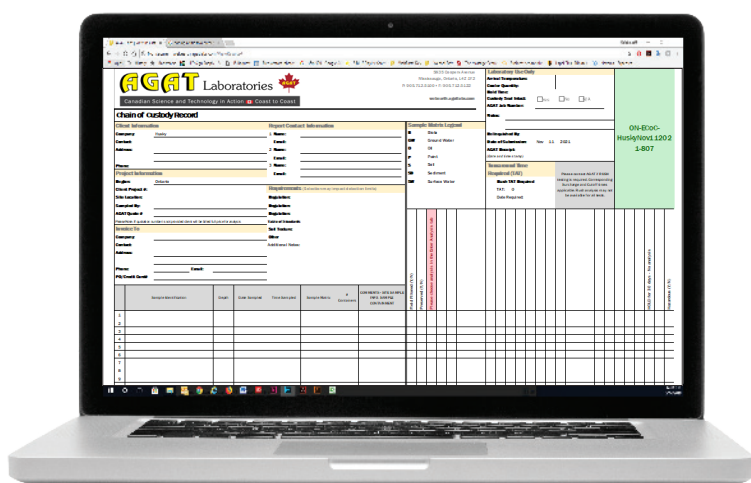
This portal was developed with the following criteria in mind:

- **Client efficiency** – improves speed and access to field workflow.
- **Intuitiveness** - customizable, auto-populating and integrated with all current laboratory systems.
- **Submission accuracy** – manages submissions by specific project information and creates remote orders at any time.
- **Ease of use** – allows creating/customizing CoC's and uploading them to AGAT online/via smartphone or any other web-accessible device.

AGAT's Excel Based eCoC system Submission:

1. Begin with completing all tabs in the eCOC (highlighted tabs in yellow).
2. Once complete note the eCOC number (in the top right corner of the master tab)
3. Once complete email the eCOC spreadsheet to the eCOC mailbox below and include your designated client services representative.

Province	Lab Location	Email Address
AB	Calgary	ecocAB@agatlabs.com
AB	Edmonton	ecocAB@agatlabs.com
SK	Lloydminster	ecocAB@agatlabs.com
BC	Burnaby	ecocBC@agatlabs.com
NS	Dartmouth	ecocNS@agatlabs.com
NL	St. Johns	ecocNL@agatlabs.com
ON	Toronto	ecocON@agatlabs.com
QC	Montreal	ecocQC@agatlabs.com
QC	Quebec City	ecocQC@agatlabs.com



4. For efficient processing in the lab it is preferred that the subject line for the email include:

'eCOC | Lab Location to receive samples | eCOC Number'

5. When time to submit samples to the lab include the eCOC number affixed to the coolers to ensure proper assignments.